

# VILLAGE GOLF CLUB ROOM RENTAL

Party Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Type of Party: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of People: \_\_\_\_\_

4-Hour Room Rental \$483.00

Dance Floor \$100.00

Beverage Credit \$300.00

18% Gratuity \$54.00

7% State Sales Tax \$62.00

**Grand Total** \$999.00

Add'l. Hour (\$125) p/hr. \_\_\_\_\_

AM Closing Hours (\$150) p/hr. \_\_\_\_\_

Area for Ceremony (\$250) \_\_\_\_\_

Misc. \_\_\_\_\_

Deposit \_\_\_\_\_

**Balance Due** \_\_\_\_\_

Payment \_\_\_\_\_

**Balance** \_\_\_\_\_

Payment \_\_\_\_\_

**Balance** \_\_\_\_\_

## NOTES

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**TO HOLD DATE AND ROOM A \$250.00 DEPOSIT IS REQUIRED**

I have read and agree to the Terms and Conditions. I understand that failure to abide by the Terms and Conditions will lead to immediate termination of event.

Payment is to be in the form of Cash, Visa, MasterCard, Discover, American Express or Check payable to The Village Golf Club. Complete payment must be made seven (7) days prior to the event. The persons above named, agree to assume jointly and severally full responsibility and will pay for any damage caused to property belonging to the Village Golf Club, Inc. occasioned by them or their guests.

\_\_\_\_\_  
 Authorized Signature of person(s) contracting the function

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 The Village Golf Club

\_\_\_\_\_  
 Date



## RENTAL TERMS AND CONDITIONS

**TIME GUIDELINES** – 4 hour minimum rental per event, available evenings from 6:00 PM – 12:00AM

**SET UP GUIDELINES** – 4 hours set up time allowed before event, 1 hour clean up time allowed after event  
Set up available same day of event after 2:00PM  
Golfers may be present during set up as the golf operation is open until 6:00PM

**AM HOURS CHARGE** – Events that end after midnight (12:00AM) will be charged \$150 per additional hour after midnight

**DECORATION** – Is your responsibility. All decoration must be removed immediately after your event

**SEATING CAPACITY** – Banquet Tables & Chairs included for up to 125 People  
*See details on info sheet*

**CEREMONY AREA** – Located outside, adjacent to the 1st Hole Tee Box. Rental includes required area and up to 120 black plastic folding chairs.

**DEPOSIT** – \$250 deposit required to reserve the date. **Balance due 7 days prior to event**

**CANCELLATION** – Written cancellation notice must be given 60 days before your scheduled event date to receive refund of deposit

**NOT PROVIDED** – Linens, Napkins, China, Silverware, Microphone, DJ's, Decorations  
Extra Tables & Chairs, Rinsing of Dishes & Utensils, Rental and repackaging, Stacking of any rentals for pick-up, and Servers

**BEVERAGES** – No beverages are permitted to be brought onto the club premises.  
Alcohol, Beer, Soft Drinks, Water and Wine are NOT permitted to be brought onto the club premises. Violation will lead to immediate cancellation of event

**STAFF** – One Staff Bartender is included. Events above 80 people **require an extra bartender**  
Extra Bartender \$75 (30 days notice required)

**CLEANING** – is your responsibility. Cleaning service available \$75 (30 days notice required)

**MIXERS** – All open bars feature Pepsi brand mixers

**LIQUOR** – Village Golf Club may substitute liquor brands it deems to be equal or better in quality

**SPECIAL REQUESTS** – Requested beverages not listed in beverage section will be obtained by the club and must be requested at least 14 days before event date

**SALES TAX** – 7% Florida state sales tax will be added except as noted

**GRATUITY** – 18% will be added to "Consumption Bar Bill"